

St. Paul Lutheran Church

A Community of Christ, Helping, Reaching out, Inviting, and Serving Together.

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About our Ministry at St. Paul Lutheran Church Anamosa, Iowa

Overall Vision for the Youth and Family Ministry Program: “Leading people into a growing relationship with Jesus Christ.”

Mission for the Youth and Family Program “The mission of St. Paul Lutheran Church Youth and Family Ministry is to teach our young people the Gospel; to help people of all ages build relationships and nurture faith in the home; to follow Christ’s example and serve others’; to worship our Lord; and to share fellowship with one another.

Our understanding of Youth Ministry:

- It is a place for spiritual and faith growth for youth.
- The whole church is involved in the extended concept of youth ministry, in which all members of the church family are considered integral.
- Youth are fully integrated into the life of the congregation, including worship, music, Christian Education, and outreach ministries.
- Involving family and other adults in all aspects of youth ministry is key to the nurturing of faith in our youth.
- Youth themselves are ministers called and capable of offering their gifts of ministry to others.
- It is a place for children and youth to connect with and experience the church as a faith community.
- There is a commitment to all ages of youth.

Our understanding of Family Ministry

- It is a place for spiritual and faith growth for families.
- The whole church is involved in the extended concept of family ministry, in which all members of the church family are considered integral.
- Families are fully integrated into the life of the congregation, including worship, music, Christian Education, and outreach ministries.
- Involving adults in all aspects of family ministry is key to the nurturing of faith in our congregation

Our commitment to the Director of Youth and Family Ministry

- A dedicated youth and family team available to help coordinate monthly events.
- Assistance from devoted youth and family team for success in growing faith filled programs.
- Congregational support through prayer

Youth and Family Ministry Position Description

Position: Director of Youth and Family Ministries

Status: Full Time, Salaried with Benefits

Reports to: Pastor

Purpose: To develop mature Christian Youth who Learn, Serve and Share the Gospel at St. Paul Lutheran Church.

Time Position Duties and Responsibilities

25% Vision, Mission, Strategies and Evaluation

- Implement the mission statement of St. Paul with the help of the Youth and Family committee, pastor and council.
- Develop and lead “Milestone Ministry Events.”
- Anticipate and prepare for the continued growth of St. Paul’s Youth and Family Ministry.
- Establish personal and professional goals

25% Adult Leadership

- Develop and nurture faith and home ministries.
- Train volunteers in the youth and family ministry.

35% Youth and Family Leadership

- Work with the youth ministry team in planning and implementation of regular retreats, events, programs, camps and mission trips for youth
- Organize and hold age-appropriate activities (social and service) with youth and families
- Provide opportunities for spiritual growth and learning.(Ex. Small group discussions about faith and life)
- Maintain a consistent presence with youth and leaders at events, programs and worship.(In and outside of church)
- Commit to professional educational development.
- Meet with youth one-on-one and in small group settings as appropriate for counseling, mentoring and support.

15% Administrative Responsibilities

- Submit and monitor youth budget
- Utilize technology in communication and organization (Facebook, email, newsletter)
- Develop a well publicized schedule of youth and family events
- Establish regular office hours as approved by Pastor, while remaining flexible to congregational needs.
- Attend weekly staff meeting and monthly youth and family ministry meetings
- Prepare a written report and participate in monthly church council meetings

Director of Youth and Family Ministry
Job Responsibilities
January 2010

A. Position Title: Director of Youth and Family Ministry

B. Job Description: Oversee and coordinate the Christ-centered ministry to St. Paul Lutheran youth and families, including but not limited to:

1. Middle School Youth Group
2. High School Youth Group
3. High School Sunday School
4. Summer Youth Trips
5. Summer Camps
6. Assist with confirmation
7. Hold inter-generational events
8. Develop related Budgets
9. Organize and hold fund-raising events throughout the year
10. Lead monthly meetings with Youth and Family team
11. Communicate effectively with the congregation through various channels (website, email, newsletter, worship bulletins, post cards, letters and verbally, etc)

C. Time Required: Full-time, salaried position

D. Reports to: Pastor

E. Qualifications:

1. Minimum of a B.A. or equivalent
2. Youth Certification Training or willing to obtain
3. Related experience in a church setting preferred
4. Strong personal faith in Jesus Christ, commitment to the Lutheran confessions, and a willingness to commit to St. Paul's mission statement, by "Christ-centered community that is Helping, Reaching, Inviting and Serving Together"

F. Job Responsibilities and Expectations:

1. Self starter and self motivated.
2. Good team player, willing to work in a collaborative manner with staff and volunteers.
3. Ability to work in an organized and efficient manner
4. Eagerness and ability to empower families and lay leaders.
5. Good communication skills.
6. Develop leadership skills in youth
7. Residency in community is strongly encouraged

G. Key Competencies and Characteristics:

1. Membership in St. Paul Lutheran Church is strongly encouraged.
2. Strong organizational and administrative abilities.
3. Ability to develop, communicate and implement personal and professional goals.
4. Willingness to comply with a background check and other volunteer screening for safety and security of youth.
5. Continually seeks personal spiritual growth opportunities.
6. Committed to professional training and learning.
7. Ability to develop and respect healthy personal boundaries.